



Article I

Name of the Organization

The Organization shall be known as the **Lighthouse Church Carleton (Pentecostal)**, and herein be referred to as “The Organization”

Article II

Purpose of the Organization

The organization shall work towards:

- Creating a warm and inclusive environment for believers: The organization aims to provide a welcoming and inclusive space for individuals who believe in the Pentecostal faith. It seeks to foster a sense of belonging and acceptance among its members.
- Connecting people to God: The organization's primary focus is on helping individuals establish and strengthen their relationship with God. It aims to guide people in their spiritual growth and provide them with opportunities to deepen their faith.
- Fostering spiritual growth: The organization is committed to promoting spiritual growth among its members. It provides resources, activities, and support to help individuals grow in their faith and develop a deeper understanding of their beliefs.

- Guiding students towards a purpose-driven life: The organization aims to help individuals discover their purpose in life and live in alignment with it. It seeks to inspire and empower its members to lead purposeful lives based on their faith and values.
- Supporting students in need through outreach programs and resources.: The organization recognizes the importance of academic excellence and practical assistance for young people. It has established outreach programs to provide resources such as groceries, study materials, and financial aid to students in need, with the goal of empowering them to excel academically and in their personal lives.

Article III Structure

The General Membership shall be the legislative body of the organization and shall be composed of all members.

The Executive shall be the Administrative body of the organization and shall be composed of members elected by the General Membership elected by the General Membership.

Article IV

Membership

1. The Organization's General Membership shall be open to all undergraduate students at Carleton University. The club's membership cannot be exclusive towards any group of students at Carleton University.
2. The Organization may grant graduate students at Carleton University and others in the community membership in the Organization, however they must not have voting rights in elections and must have a membership classification in Article III - Structure.
3. Membership in the organization shall be valid from May to April each academic year.
4. Only undergraduate students enrolled at Carleton University may serve on the Executive. Graduate students may only serve a non-voting, advisory capacity..

Article V

Executive

- Duties of the President:
 - Furnishing visionary leadership and direction for the club.
 - Presiding over club meetings and coordinating the tasks for the administrative team of the club
 - Representing the club at external events or meetings. ensuring that the club operates in accordance with its charges and values.
 - Easing communication and collaboration among club members.
 - Structure connections with the university administration and other student associations.
 - Representing the club at university-wide meetings or events.

- Uniting with the Carleton University Scholars' Association(CUSA) or other applicable bodies
- Ensuring compliance with university programs and guidelines. Promoting the club within the Carleton University community.
- Duties of the Vice-President Finance
 - Aiding the President in coordinating club conditioning and events.
 - Uniting with other scholar associations for common enterprise or affiliations.
 - Representing the club in the absence of the President at university events.
 - Easing communication and engagement with Carleton University scholars.
 - Supporting the spiritual growth and development of club members within the university setting
 - Manage the finances and means of the club
 - Prepare a budget for the Organization each time, or more constantly as events bear, and keep records of the fiscal deals of the Club.
 - Arrange the backing of social events of the Club.
 - Have subscribing authority for the Club

Article VI

Meetings

Meetings of the General Membership

1. Meetings of the General Membership can be called:
 - a. At the request of the President, for a meeting to be held not less than one week from the date of publication of the notice;
 - b. At the request of the Executive, for a meeting to be held not less than one week from the date of publication of the notice; or
 - c. At the request of any five members of the Organization.
2. A minimum of one meeting of the General Membership must occur per year in the spring for the purpose of elections.
3. Quorum of the General Membership
 - The presence of at least five members or the majority of members, whichever is less, shall be necessary to constitute a meeting of General Membership for the exercise of its powers

Meetings of the Executive Committee

1. Meetings of the Executive Committee shall
 - a. Be held at regular intervals and are for the purpose of running the club.
 - b. Votes by the Executive Committee on club business shall be declared by a simple majority.

Article VII

Leadership Succession

The Organization has chosen to run a consensus for its Leadership Succession. The following are the steps necessary to run elections.

- All club members would be informed more than a week in advance of a meeting to attempt to decide the future leadership of the club in a consensus fashion and of a meeting location, with virtual options available for those unable to attend in person
- Clubs may elect or appoint an individual to keep track of meeting minutes and to compile a report of this process
- The club membership may work towards consensus across multiple meetings
- If successful, the members shall also designate a member to inform and email the Student Groups Administrator with the report and meeting minutes
- If unsuccessful, the outgoing club president shall inform the Student Groups Administrator that the group will either pursue an election or ask for permission to have an application and interview process.

Article VIII

Impeachment

- To remove a member, the Club will first consult the CUSA Clubs Membership Removal Committee (MRC)
- The CUSA Clubs Membership Removal Committee (MRC) will advise on the next steps for the club
- Should the CUSA Clubs Membership Removal Committee (MRC) advise that the club proceed with membership removal, the following steps will take place:

Impeachment for Removing an Executive Role:

1. Grounds for impeachment of a club member include any violation of the constitution, the governing documents of CUSA, committing an act (or acts) which negatively affects and/or harms the interests of the clubs and its members, and/or failure to fulfill executive duties.
2. Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting with the general membership. At this meeting, the complaint will be reviewed. The member bringing forward the complaint and the accused executive shall be given time to speak.
3. A vote for impeachment with the general membership will be conducted. The accused executive shall not be permitted to vote. A simple majority will be needed to impeach the executive. Impeachment of an executive results in their removal from office and as a member of the club.

Membership Impeachment:

1. Grounds for impeachment of a club member include any violation of the constitution, the governing documents of CUSA, and committing an act (or acts) which negatively affects and/or harms the interests of the clubs and its members.

2. Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting. At this meeting, the complaint will be reviewed. The individual bringing forward the complaint and the person accused shall be given time to speak.
3. A vote for impeachment within the executive will be conducted. A simple majority of executives will be needed to impeach the member. Impeachment of a member results in their removal as a member of the club.

Article IX

Amendments

1. Any member can propose an amendment to the constitution. This amendment will be presented at the annual general meeting and a vote will take place with the general membership to adopt the new amendment.
2. A simple majority will be required to adopt the new amendment.

Article X

Dissolution

Upon dissolution of the Organization, all assets gained through CUSA shall be returned to CUSA and all other assets shall be given to the Lighthouse Church Ottawa.