

# **CONSTITUTION OF CUHACKING**

## **Article I**

### **Name of the Organization**

The Organization shall be known as “CUHACKING.” No other name shall be used in the advertisement or representation of the club.

## **Article II**

### **Purpose of the Organization**

The organization shall work towards:

1. Mission
  - a. cuHacking is a student community of innovators, leaders, and creators. Our mission is to host events catered towards everyone interested in tech where people can learn new skills, make valuable professional connections, meet new friends, and learn how to navigate the technology industry.
2. List your club’s vision.
  - a. To facilitate growth and skills development of students interested in the technology industry by providing an inclusive platform that fosters creativity, collaboration, and innovation. We envision a community where students can continuously evolve, acquire cutting-edge skills, and become future leaders and innovators in the technology sector both in industry and academia.
3. List your club’s objectives and goals.
  - a. Host a Renowned Hackathon at Carleton University
    - i. Organize an annual hackathon that attracts participants from various universities and backgrounds.
    - ii. Provide a space for students to work on innovative projects, compete, and showcase their skills.
    - iii. Collaborate with industry professionals and sponsors to offer mentorship, workshops, and networking opportunities during the event.

## **Article III**

### **Structure**

1. The General Membership shall be the legislative body of the organization and shall be composed of all members.

2. The Executive shall be the administrative body of the organization and shall be composed of members elected by the General Membership.

#### **Article IV**

##### **Membership**

1. The Organization's General Membership shall be open to all undergraduate students at Carleton University. The club's membership cannot be exclusive towards any group of students at Carleton University.
2. The Organization may grant graduate students at Carleton University and others in the community membership in the Organization, however they must not have voting rights in elections and must have a membership classification in Article III - Structure.
3. Membership in the organization shall be valid from May to April each academic year.
4. Only full-time undergraduate students enrolled at Carleton University may serve on the Executive. Graduate students may only serve a non-voting, advisory capacity.

#### **Article V**

##### **Executive.**

1. Co-Leads (2 positions) shall
  - a. Oversee the other executives in the performance of their duties.
  - b. Provide updates to executive members and general members about the state of the club and recommend to their consideration such measures they shall judge necessary and expedient.
  - c. Represent the Organization in dealings with other organizations, including, but not limited to, other clubs, Carleton University, and the Carleton University Students' Association.
2. The Vice-President Finance/Treasurer (1 position) shall:
  - a. Manage the finances and assets of the club.
  - b. Prepare a budget for the Organization each year, or more frequently as events require, and keep records of the financial transactions of the Organization.
  - c. Arrange the funding of social events of the Organization.
  - d. Have signing authority for the Organization.

#### **Article VI**

##### **Meetings**

###### Meetings of the General Membership

1. Meetings of the General Membership can be called:

- a. At the request of the President, for a meeting to be held not less than one week from the date of publication of the notice;
  - b. At the request of the Executive, for a meeting to be held not less than one week from the date of publication of the notice; or
  - c. At the request of any five members of the Organization.
2. A minimum of one meeting of the General Membership must occur per year in the spring for the purpose of elections.
3. Quorum of the General Membership
  - o The presence of at least five members or the majority of members, whichever is less, shall be necessary to constitute a meeting of General Membership for the exercise of its powers

#### Meetings of the Executive Committee

1. Meetings of the Executive Committee shall
  - a. Be held at regular intervals and are for the purpose of running the club.
  - b. Votes by the Executive Committee on club business shall be declared by a simple majority.

### **Article VII**

#### **Leadership Succession**

#### **Elections**

The Organization has chosen to run elections for its Leadership Succession. The following are the steps necessary to be taken to run elections.

1. Consensus Based election for the two Co-Lead positions and VP Finance
  - a. All club members would be informed more than a week in advance of a meeting to attempt to decide the future leadership of the club in a consensus fashion and of a meeting location, with virtual options available for those unable to attend in person
  - b. Clubs may elect or appoint an individual to keep track of meeting minutes and to compile a report of this process
  - c. The club membership may work towards consensus across multiple meetings
  - d. If successful, the members shall also designate a member to inform and email the Student Groups Administrator with the report and meeting minutes
  - e. If unsuccessful, the outgoing club president shall inform the Student Groups Administrator that the group will either pursue an election or ask for permission to have an application and interview process.

## **Article VIII**

### **Impeachment**

#### Executive Impeachment

1. Grounds for impeachment of a club executive include any violation of the constitution, the governing documents of CUSA, negligence in the role, and/or failure to fulfill executive duties.
  - a. Clubs who believe that an executive member has violated the Carleton Rights or Responsibilities can issue a complaint to the Office of Student Affairs. The Office of Student Affairs can conduct an investigation and remove a member from participating in a club if necessary. The Organization cannot remove an executive on the grounds of the violation of the Rights and Responsibilities through their own investigation. The Office of Student Affairs is the only campus group that can remove an executive for the violation of the Student Rights and Responsibilities.
  - b. Clubs who believe that an executive member has violated the Carleton Sexual Violence Policy can have the survivor submit a complaint to Equity and Inclusive Communities (EIC). The Sexual Violence Review Committee (SVRC) will conduct an investigation and has the ability to remove a member from participating in the club if necessary. The Organization cannot remove an executive on the grounds of the violation of the Sexual Violence Policy through their own investigation. The Sexual Violence Review Committee (SVRC) is the only campus group that can remove an executive for the violation for the Sexual Violence Policy.
2. Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting with the general membership. At this meeting, the complaint will be reviewed. The member bringing forward the complaint and the accused executive shall be given time to speak.
3. A vote for impeachment with the general membership will be conducted. The accused executive shall not be permitted to vote. A simple majority will be needed to impeach the executive. Impeachment of an executive results in their removal from office and as a member of the club.

#### Member Impeachment

1. Grounds for impeachment of club members include any violation of the constitution, the governing documents of CUSA.
  - a. Clubs who believe that a member has violated the Carleton Rights or Responsibilities can issue a complaint to the Office of Student Affairs. The Office of Student Affairs can conduct an investigation and remove the member from

participating in a club if necessary. The Organization cannot remove the member on the grounds of the violation of the Rights and Responsibilities through their own investigation. The Office of Student Affairs is the only campus group that can remove a member for the violation of the Student Rights and Responsibilities.

- b. Clubs who believe that a member has violated the Carleton Sexual Violence Policy can have the survivor submit a complaint to Equity and Inclusive Communities (EIC). The Sexual Violence Review Committee (SVRC) will conduct an investigation and has the ability to remove a member from participating in the club if necessary. The Organization cannot remove an executive on the grounds of the violation of the Sexual Violence Policy through their own investigation. The Sexual Violence Review Committee (SVRC) is the only campus group that can remove an executive for the violation for the Sexual Violence Policy.
2. Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting. At this meeting, the complaint will be reviewed. The individual bringing forward the complaint and the person accused shall be given time to speak.
3. A vote for impeachment within the executive will be conducted. A simple majority of executives will be needed to impeach the member. Impeachment of a member results in their removal as a member of the club.

## **Article IX**

### **Amendments**

1. Any member can propose an amendment to the constitution. This amendment will be presented at the annual general meeting and a vote will take place with the general membership to adopt the new amendment.
2. A simple majority will be required to adopt the new amendment.

## **Article X**

### **Dissolution**

Upon dissolution of the Organization, all assets gained through CUSA shall be returned to CUSA and all other assets shall be given to the Carleton Computer Science Society (CCSS).