

CONSTITUTION OF THE Carleton Military and Defence Society

Article I

Name of the Organization

The Organization shall be known as “The Carleton Military and Defence Society”, and herein be referred to as “The CMDS”.

Article II

Purpose of the Organization

The purpose of the CMDS is to facilitate the study of military and defense studies. This society accepts the reality that undergrads are unable to seek education and joy in military and defense studies without a society specifically mandated to facilitate their interests. This society seeks to provide what undergrad courses and other Carleton clubs cannot regarding military and defense studies. The CMDS focuses on domestic and international military, defense, conflict, peace keeping, strategic, and national security studies wherein the objective of which is preserving the sovereignty, peace, and order of people and countries from state and non-state actors. The society's main objective is to help our members navigate these fields of study by negotiating their access to and advertising events held by known defense studies organizations like CGAI, CDSN, CSIDS, KCIS, CIPS, etc as well as set up events independently to fulfill our objective or increase renown.

The organization shall work towards:

1. Bringing our members to events to further their knowledge on military and defense studies.
 - a. Finding events being held (CDSN, CGAI, KCIS, CSIDS, CIPS, etc).
 - b. Contacting event organizers and negotiating for our members to attend.
 - I. Lower admission costs.
 - II. Remove admission costs.
 - III. Allow for them to actually attend if it is not open to them
 - c. Advertise and communicate these events to our membership.
2. Creating events to further the military and defense studies knowledge of our members and create a community around interest in the topics.
 - a. Host experts to talk and discuss topics related to military and defense studies.
 - b. Host meetings that allow for the teaching and or tutoring of our members in military and defense study topics.

- c. Host socials that allow for our members to gather and get to know other through fun and or educational activities (military and defense related board game, movie, other activity nights).
 - d. Wargaming activities that seek to mimic real wargaming practices to simulate conflict scenarios (Wargaming seek to only simulate tactical and strategic military and defense aspects conflict scenarios. They will not allow participants to simulate political aspects of conflict scenarios unlike activities like Model UN, Model Parliament, etc. Example: participants can control troop movement, but they cannot control foreign policy).
3. Increase membership and renown for the society.
 - a. Facilitate more members to sign up.
 - b. Advertise and market the society to potential members.
 - c. Keep a positive image of the society to its members

Article III

Society Politics

The CMDS seeks to be non-partisan in the application of its mandate. Executives and members should be free to have any opinion they wish. CMDS assets and the platform of the society should not be used to further any political ideology unless justified by education of military and defense studies.

Article IV

Structure

1. The General Membership shall be the legislative body of the organization and shall be composed of all members.
2. The Executive shall be the administrative body of the organization and shall be composed of 3 members elected by the General Membership and 2 members hired by the 3 elected executives.

Article V

Membership

1. The Organization's General Membership shall be open to all undergraduate students at Carleton University. The CMDS's membership cannot be exclusive towards any group of students at Carleton University.
2. Membership is free.
3. Membership must be documented.
4. Membership shall be valid from May 1st to April 1st.

5. Only undergraduate students enrolled at Carleton University may serve on the Executive.

Article VI

Executive and Coordinators

1. The President shall:
 - a. Oversee the other executives in the performance of their duties.
 - b. Provide updates to executive members and general members about the state of the CMDS and recommend to their consideration such measures they shall judge necessary and expedient
 - c. Represent the Organization in dealings with other organizations, including, but not limited to, other clubs, Carleton University, and the Carleton University Students' Association.
 - d. Resolve disputes between executives.
 - e. Set deadlines for duties when appropriate.
 - f. Take on the job of other executives if they fail to meet deadlines or if they transfer responsibility to the president.
 - g. Set out the jurisdiction of executives on matters not included in the constitution or interpret the jurisdiction of executives based on the constitution.
2. The Treasurer Executive shall:
 - a. Manage the finances and assets of the club.
 - b. Prepare a budget for the Organization each year, or more frequently as events require, and keep records of the financial transactions of the Organization.
 - c. Arrange the funding of social events of the Organization.
 - d. Have signing authority for the Organization.
 - e. Controls the membership list to make sure everything is in order.
 - f. Is responsible for any documents the club deems necessary to be managed overtime.
 - g. Conserve the need for funds so that most events and initiatives are free for both members and the society itself.
3. The Events Executive shall:
 - a. Help plan events and initiatives with the president and Treasurer.
 - b. Find contacts in the field of military and defense studies with coordination with other executives.
 - c. Work with other executives such as media and logistics to prepare for upcoming events.
 - d. Arrange for the meeting and coordination of members while on events outside of the university.

4. The Logistics coordinator shall:
 - a. Work with the events executive to prepare for events.
 - b. Help to control all non monetary assets owned by the CDS.
 - c. Consider all necessary actions or find any unforeseen issues with upcoming events and initiatives.
 - d. Book rooms.
5. The Marketing coordinator shall:
 - a. Advertise the society to possible members.
 - b. Seek to increase membership.
 - c. Exert a positive outlook of the society onto our members and potential members.
 - d. Inform members and non members of the society's events and initiatives.

Article VII

Meetings

Meetings of the General Membership

1. Meetings of the General Membership can be called:
 - a. At the request of the President, for a meeting to be held not less than one week from the date of publication of the notice.
 - b. At the request of the Executive, for a meeting to be held not less than one week from the date of publication of the notice; or
 - c. At the request of any five members of the Organization.
2. A minimum of one meeting of the General Membership must occur per year in March - April for the purpose of elections. The suggested start date for the election to be announced and started is March 18th.
3. Quorum of the General Membership
 - o There is no necessary amount of people needing to be present at a general membership meeting in order to make decisions and changes. However, if there are less than 10 people present then decisions made can later be vetoed by any member if they disagree with it. Decisions can reach quorum through online voting as well.

Meetings of the Executive Committee

1. Meetings of the Executive Committee shall occur.
 - a. When asked for by an executive member.
2. Votes by the Executive Committee on CMDS business shall be declared by a simple majority with veto power given to executives who have explicit jurisdiction in the matter being decided. This veto can be vetoed by the president.

3. Meetings can be vetoed by any executive member if they are unable to make it.

Article VIII

Leadership Succession

Elections

The Organization has chosen to run elections for the positions of Treasurer executive, Events executive, and President. The following are the steps necessary to be taken to run elections.

1. The CMDS executives will appoint a Succession Officer to run elections for the CMDS.
 - a. A Succession Officer may be any one (1) of the following individuals:
 - i. A former executive of the society who is not seeking reelection.
 - ii. A member of the society who is not seeking election.
 - iii. A non member of the society who is not seeking election.
 - b. All efforts should be made for a Succession Officer to be appointed on a consensus basis in the Executive Committee. When that is not possible, a recorded vote in a first past the post majority or plurality vote winner will be appointed Succession Officer.
 - c. The only job of the Succession Officer is to facilitate the election. Succession officers cannot remove any candidates from the election for any purposes or question the legitimacy of any candidate. They may only remove candidates if they violate any CUSA or Carleton guidelines.
 - d. There are no rules set out by CMDS to govern how a candidate runs their campaign.
 - e. The succession officer will advertise the election on CMDS instagram and email list.
 - f. The succession officer will create a live form to show self nominations. No nomination is secret and should be treated as open information.
 - g. Students-at-large will have the opportunity to join the CMDS at any time.
 - h. Any nominee may self nominate at any time, but they will not be announced if they join after day 5 and day 10.
 - i. Only members may vote.
 - j. 7 days after the election is announced the executives must host an online or in person meet for all candidates to share the status of the CMDS including finances and other information excluding membership information. The CMDS constitution must also be explained in this meeting.
 - k. Appeals, complaints, or conflict may be made to the Clubs Oversight Committee by way of emailing the Student Groups Administrator.
 - l. Timeline:

- i. Day 1 - Announcement of an election and the opening of self nominations, and a way to view all nomination applications.
 - ii. Day 5 - Announcement of current nominations and a reiterating of the ability for members to self nominate
 - iii. Day 7 - Advisory meeting hosted by the current executives on the status of the club.
 - iv. Day 10 - announcement of current nominations.
 - v. Day 12 - start of in person and online voting and end of voting
 - vi. Day 13 - Results announced publicly
 - vii. Day 14 - Immediate transfer of CMDS assets to new executives
2. The CMDS will run a first past the post-style election to elect the executive positions of Treasurer executive, Events executive, and President
 - a. Candidates on the ballot shall be organized based on their position and who applied for the election first, the ballots will be in the form of a multiple choice on the SimplyVoting platform, one check = one vote.
 - b. Ballots with no options filled in for a position shall be treated as abstaining, each question will be optional.
 - c. During the election electronic ballots will be handed out one per member via email and made available through the Instagram bio and or story.
 - d. Emails must be collected and no vote will be secret information. Any member can request that an image of the results be sent to them by the succession officer.
 - e. At the end of the election day the succession officer will tally the votes. Whoever has the most votes will be given the executive position effective immediately and all former executives who did not win or did not run will be removed from power.
 - f. The succession officer will tell each former executive who their replacement is so that their will be an exchange of club assets, information, and advice.
 - g. If there is a draw, the candidates who got the same majority of votes run separate from any other candidate for that position. They get to make a 3 minute speech and the members the vote following the normal standards.
3. For the positions of Logistics coordinator and Marketing coordinator, the three executives: the Treasurer executive; Events executive; and President shall hold a hiring process.
 - a. This must be made clear and communicated to the membership.
 - b. The hiring process must be made available for at least a week
 - c. All candidates must be reviewed.
 - d. Executives cannot apply and must step down to apply.
 - e. If there are no applications for a role the executive can, during the deadline, notify members that there is no competition for the role.
 - f. If there are no applicants for a role or the executive cannot reach consensus, the executive must start a new application process.

- g. The Treasurer executive, Events executive, and President must meet to decide on who gets hired.
- h. If one of the executives who are involved in the hiring process cannot make it, the vote can go ahead with the other voting executives unless the executive who is not there vetoes the vote.
- i. There must be full consensus from the Treasurer executive, Events executive, and President on who is being hired for either role.
- j. During the voting session there can be any number of votes and discussions until candidates are chosen.
- k. Any coordinators that are hired at any time cannot be part of the hiring process.
- l. Members should be hired based on merit and suitability and any complaint by a member who was not hired must be justified based on merit and suitability.
- m. After the hiring process the candidates that were not hired will be contacted to let them know.
- n. The failed candidates will also be notified that if they want to be given an explanation to why the executive made their decision then they may email the CMDS and be given a meeting with the president.
- o. If asked, the president will have a meeting with failed candidates to explain why the executive made their decision.
- p. Once elected by consensus the new coordinators are given executive status and there will be an immediate transfer of responsibilities and appropriate assets.

Article IX

Impeachment

1. To remove a member, our Club will first consult the CUSA Clubs Membership Removal Committee (MRC). The CUSA Clubs Membership Removal Committee (MRC) will advise on the next steps for the club. Should the CUSA Clubs Membership Removal Committee (MRC) advise that the club proceed with membership removal, the following steps will take place:
 - a. Impeachment for Removing an Executive Role:

Grounds for impeachment of a club member include any violation of the constitution, the governing documents of CUSA, committing an act (or acts) which negatively affects and/or harms the interests of the clubs and its members, and/or failure to fulfill executive duties.

Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting with the general membership. At this meeting, the complaint will be reviewed. The member bringing forward the complaint and the accused executive shall be given time to speak.

A vote for impeachment with the general membership will be conducted. The accused executive shall not be permitted to vote. A simple majority will be needed to impeach the executive. Impeachment of an executive results in their removal from office and as a member of the club.

- b. Grounds for impeachment of a club member include any violation of the constitution, the governing documents of CUSA, and committing an act (or acts) which negatively affects and/or harms the interests of the clubs and its members.

Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting. At this meeting, the complaint will be reviewed. The individual bringing forward the complaint and the person accused shall be given time to speak.

A vote for impeachment within the executive will be conducted. A simple majority of executives will be needed to impeach the member. Impeachment of a member results in their removal as a member of the club.

Article X

Amendments

1. Any member or executive can propose an amendment to the constitution. This amendment will be presented to the executive and a vote will take place with the executive body to adopt the new amendment.
2. A simple majority will be required to adopt the new amendment
3. If the amendment is part of article V and is regarding the role of an executive that executive gets veto power.

Article XI

Dissolution

Upon dissolution of the Organization, all assets gained through CUSA shall be returned to CUSA and all other assets shall be given to the Canadian Defence and Security Network.