

CARLETON UNIVERSITY SKI AND SNOWBOARD CLUB CONSTITUTION

Article I

Name of the Organization

The Organization shall be known as the Carleton University Ski and Snowboard Club, and hereinafter shall be referred to as the Organization.

Article II

Purpose of the Organization

The organization shall work towards:

- Making skiing and snowboarding more accessible to students
- Offering budget-friendly prices for skiing and snowboarding activities
- Organizing various events within the Ottawa ski and snowboard community

Article III

Structure

The General Membership shall be the legislative body of the organization and shall be composed of all members.

The Executive shall be the Administrative body of the organization and shall be composed of members selected by the previous executive team.

Article IV

Membership

1. The membership shall be open to all undergraduate students at Carleton University. The club's membership cannot be exclusive towards any group of students at Carleton University.
2. The club may grant graduate students at Carleton University and others in the community membership in the club, however they must not have voting rights in elections and must have a membership classification in Article III - Structure.
3. A membership for the club costs \$15, where the fee is used to pay for club operating costs and expenses, and provides reduced event fees during the academic year and retail discounts at local ski and snowboard shops.
4. Paid members may participate in all events organized by the club. People without memberships are welcome to participate in events but have no say in how the club is operated.
5. Membership in the organization shall be valid from the beginning on May to the end of April of each academic year
6. Only undergraduate students enrolled at Carleton University may serve on the Executive. Graduate students may only serve a non-voting, advisory capacity.

Article V

Executive

President

- Oversees club operations
- Oversees all other executives in the performance of their duties
- Signs documents and contracts as needed
- Ensures proper communication to the executive and membership about club matters
- Represents the club in dealings with other organizations, including but not limited to other clubs, Carleton University, CUSA and others
- Ensures that the club is an open and accepting environment for any and all to join in on the activities and events overseen by the club

Vice President

- Takes role of president in circumstances where president is not present or available
- In charge of managing the club's finances and assets
- Manages budget and financial transactions
- Oversees hiring of transport to the destinations and events that the club held by the club

Secretary

- Manages documentation for weekly trip sign ups
- In charge of online presence, direct communication with the membership
- Ensures collection funds and fees for events and activities

Executives

- In charge of smaller events
- Assist in duties and responsibilities associated with the weekly bus trips
- Learn how the club runs

Article VI

Meetings

Meetings will be made as needed. This has never happened, but details of the meeting will be posted on the Carleton University Ski and Snowboard Club Discord server and posted about on the Club instagram account.

Article VII

Leadership Succession

The Carleton university ski and snowboard club uses a consensus based format for leadership elections. All club members would be informed well in advance of a meeting to decide the leadership for the next academic year in a consensus vote fashion, with virtual options to join in the case that physical presence is not possible.

Members and past Executives may elect or appoint an individual to keep track of the meeting minutes and compile a report of the meeting. This process can extend over multiple meetings if required.

If successful, the club membership shall designate a member to inform the student groups administrator with the meeting report.

If unsuccessful, the outgoing club president shall message the student groups administrator that the group will either pursue an election, or ask for permission to use an application and interview process.

Article VIII

Impeachment

- To remove a member, our Club will first consult the CUSA Clubs Membership Removal Committee (MRC)
- The CUSA Clubs Membership Removal Committee (MRC) will advise on the next steps for the club
- Should the CUSA Clubs Membership Removal Committee (MRC) advise that the club proceed with membership removal, the following steps will take place:

Impeachment for Removing an Executive Role:

1. Grounds for impeachment of a club member include any violation of the constitution, the governing documents of CUSA, committing an act (or acts) which negatively affects and/or harms the interests of the clubs and its members, and/or failure to fulfill executive duties.
2. Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting with the general membership. At this meeting, the complaint will be reviewed. The member bringing forward the complaint and the accused executive shall be given time to speak.
3. A vote for impeachment with the general membership will be conducted. The accused executive shall not be permitted to vote. A simple majority will be needed to impeach the executive. Impeachment of an executive results in their removal from office and as a member of the club.

Membership Impeachment:

1. Grounds for impeachment of a club member include any violation of the constitution, the governing documents of CUSA, and committing an act (or acts) which negatively affects and/or harms the interests of the clubs and its members.
2. Any member can bring forward a request for impeachment to any executive. Within 10 days of receiving this request, the executive will host a meeting. At this meeting, the complaint will be reviewed. The individual bringing forward the complaint and the person accused shall be given time to speak.
3. A vote for impeachment within the executive will be conducted. A simple majority of executives will be needed to impeach the member. Impeachment of a member results in their removal as a member of the club.

Article IX

Amendments

Any member of the club may propose an amendment to the constitution. This amendment will be presented at the annual general meeting and a vote will take place with the general membership to adopt a new amendment.

A simple majority is required to adopt the new amendment.

Article X

Dissolution of the Organization

Upon dissolution of the Organization, all assets gained through CUSA shall be returned to CUSA and all other assets shall be given to Protect Our Winters Canada, <https://www.protectourwinters.ca/>